



GOVERNMENT OF KHYBER PAKHTUNKHWA
LOCAL GOVERNMENT, ELECTIONS AND RURAL DEVELOPMENT DEPARTMENT.

Dated: The Peshawar, 12th February, 2016

NOTIFICATION

No.ADIT(LG)/RMC/19-20/2016.- The Competent Authority in Local Government, Elections and Rural Development Department, Khyber Pakhtunkhwa, is pleased to establish a **Reforms Management Cell (RMC)** in LGE&RDD to effectively facilitate, monitor and evaluate reform initiatives of the Department with the following composition and TOR's:-

COMPOSITION:

1. Additional Secretary, LGE & RDD, Khyber Pakhtunkhwa.	- Convener/Chairman
2. Deputy Secretary (Development), LGE & RDD, Khyber Pakhtunkhwa.	-Member
3. Deputy Director Information Technology, LGE & RDD, Khyber Pakhtunkhwa.	-Member
4. Section Officer (Directives), LGE & RDD, Khyber Pakhtunkhwa.	-Member
5. Assistant Director Information Technology, LGE & RDD, Khyber Pakhtunkhwa.	- Secretary

TERMS OF REFERENCE:

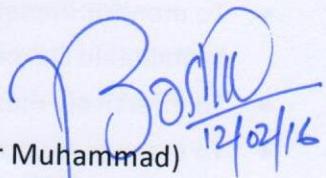
- To serve as a Focal Point of reference for coordination with Development Partners and other stakeholder on matters related to reform initiatives in LGE&RDD;
- To manage reform initiatives in Policy Development, Planning & Coordination, Monitoring & Evaluation of various programs in LGE&RDD;
- To monitor implementation of Local Government reform initiatives in line with the spirit of Sustainable Development Goals (SDGs);
- To effectively manage all programs and projects funded by our Development Partners;
- To manage training initiatives under the Khyber Pakhtunkhwa Local Government Act 2013;
- To collect and analyze data from LGE&RDD Management Information System (LGMIS) for Planning, Monitoring & Evaluation purposes;
- To give wider publicity to different reforms initiatives through different media;
- To make arrangements for effective feedback in order to evaluate the progress and impacts of different reforms initiatives; and
- Any other function to be assigned pertaining to reform interventions and devolution support.

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SECRETARY TO GOVERNMENT OF KHYBER PAKHTUNKHWA
LOCAL GOVERNMENT, ELECTIONS AND RURAL DEVELOPMENT DEPARTMENT

Copy forwarded to the:-

1. Additional Chief Secretary, P&DD, Khyber Pakhtunkhwa.
2. Additional Chief Secretary, FATA, Khyber Pakhtunkhwa.
3. Principal Secretary to Governor, Khyber Pakhtunkhwa.
4. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
5. All Administrative Secretaries to Government of Khyber Pakhtunkhwa.
6. PSO to Chief Secretary, Khyber Pakhtunkhwa.
7. Director General, LGE & RDD, Peshawar.
8. Director General PDA, Peshawar.
9. Director General GDA, Abbottabad.
10. Secretary Local Council Board, Peshawar.
11. Secretary Provincial Delimitation Authority, Peshawar.
12. Chief Executive Officer, WSSP, Peshawar.
13. Director (Information), IPR&C Department, Peshawar.
14. Chief Planning Officer, LGE & RDD, Peshawar.
15. Coordinator, Reforms Implementation Unit, Office of CS, Khyber Pakhtunkhwa.
16. Team Leader, Change Management Unit, P&DD, Khyber Pakhtunkhwa.
17. Project Directors, Municipal Services Program, Peshawar.
18. All Project Directors, Local Areas Authorities, Khyber Pakhtunkhwa.
19. Deputy Director (IT), LGE&RDD, Khyber Pakhtunkhwa.
20. PS to Senior Minister LGE&RDD, Khyber Pakhtunkhwa.
21. PS to Secretary LGE&RDD, Khyber Pakhtunkhwa.
22. All Section Officers/Planning Officer, LGE&RDD, Peshawar.


(Bashir Muhammad)
Assistant Director (IT)
12/02/16